

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**Regular Meeting**  
**November 17, 2011**

**CALL TO ORDER:** 7:02 p.m.  
City Council Chambers  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Commissioners Doty, Gorman, Knarr, Memole, Watts

**ABSENT:** None

**PLEDGE OF ALLEGIANCE:** Led by Commissioner Gorman

**STAFF PRESENT:**

William J. Calkins, Director of Parks and Recreation; Mike Kudron, Parks and Recreation Superintendent; Rob Cavanaugh, Recreation Supervisor; Susan Lamp, Account Clerk

**INTRODUCTIONS:**

Chairman Watts introduced Steve Rudometkin, City Manager, who was in attendance for a presentation. Lee Day, a Yorba Linda resident, was also announced.

**APPROVAL OF MINUTES:** M/S Gorman/Doty approved the minutes of the Parks and Recreation Commission meeting of October 20, 2011.

<b>AYES:</b>	<b>5</b>	<b>COMMISSIONERS:</b> Doty, Gorman, Knarr, Memole, Watts
<b>NOES:</b>	<b>0</b>	<b>COMMISSIONERS:</b> None
<b>ABSTAIN:</b>	<b>0</b>	<b>COMMISSIONERS:</b> None
<b>ABSENT:</b>	<b>0</b>	<b>COMMISSIONERS:</b> None

**APPROVAL OF MINUTES:** Commissioner Watts stated there was a correction on page 3 regarding his statement "his motion was *proceeded* by several hours of discussion". Commissioner Knarr also had a correction on page 3, and what he wanted to say was "These groups should be treated the same as other user groups at other city facilities."

**PUBLIC COMMENTS:** Resident Lee Day commented on this being two of the Commissioners last meeting and wanted to wish them well.

**PRESENTATION:** City Manager, Steve Rudometkin, gave a presentation to recognize the outgoing Parks and Recreation Commissioners, Paul Doty and Bill Gorman. These two Parks and Recreation Commissioners served for 18 years and Mr. Rudometkin pointed out how many parks have been built while both men served as Commissioners. Director Bill Calkins commented there were gift baskets for the outgoing Commissioners and cake would be served after the meeting.

**OLD BUSINESS:** Chairman Watts asked if staff had any additions regarding the continuation of the item regarding Temporary Use Guidelines that was tabled at the October 20th Parks and

Recreation Commission meeting. Director Calkins responded there were no changes. Chairman Watts proceeded to give an update on the meetings that had occurred with the Yorba Linda Country Riders and Yorba Linda Royal Riders. Chairman Watts made a motion to table the item until the next meeting since there is progress being made on the relationship between the two groups. Commissioner Doty made a second for discussion and requested a time frame and a limitation, to be able to come back in enough time for staff to review and also properly put on an agenda. Commissioner Doty questioned if the City would need to make a temporary agreement or use permit for this time period of the next 60 days. The reason being there are facilities being used by user groups that do not fall underneath a use permit or guideline and questions if the City is at risk during the 60 day guideline without some form of permit authorization by staff. Chairman Watts stated as long as the group has insurance, the City should not be liable. Commissioner Doty says an agreement may not be a requirement and asked Director Calkins if he has received any input from the City Attorney. Director Calkins stated that staff's preference would be to fill out a temporary use permit as is done with other events for additional coverage and approved use. The City Attorney has reviewed Municipal Codes 12.20 and 12.24 and said it would be advantageous for the City to have users complete a special event permit.

Commissioner Gorman has no objection to the motion but asked if any person should make a profit on city or county property? Hopefully through a permit process they could get paid a profit and after the final rules come out that issue can be addressed. Commissioner Knarr stated his views have not changed and believes there should be a permit process and we are deferring the inevitable.

Chairman Watts asked if anyone else wanted to speak from the public, against or in favor of the motion.

Dianne Nichols, a member of Yorba Linda Royal Riders, pleaded to look at the groups that are down at the Paxton Arena and what wonderful programs there are for the riders. Ms. Nichols believes regulating them is not the right answer and if we go into a permit situation we could exclude other people from using it. The permit process seems punitive to people who just want to ride.

Dee Dee Friedrich, a member of Yorba Linda Country Riders wanted to echo what Diane Nichols said and this is not a club issue, it is a public issue. Ms. Friedrich believes if the public is excluded because of group lessons, then more people will complain.

Commissioner Memole asked Dee Dee if something could be done to the arena at San Antonio Park to make it more usable. Dee Dee responded that it would need to be made larger.

Commissioner Memole made the point that the YMCA pays their youth coaches to come out to teach the kids to play basketball. Non-profit does not necessarily mean that no one within that group cannot get paid.

**M/S Watts/Doty to table item Temporary Use Guidelines for Equestrian Facilities for 60 days to come back with an agreement and it will include an issue on temporary use permits.**

<b>AYES:</b>	<b>4</b>	<b>COMMISSIONERS:</b>	<b>Doty, Gorman, Memole, Watts</b>
<b>NOES:</b>	<b>0</b>	<b>COMMISSIONERS:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>0</b>	<b>COMMISSIONERS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>1</b>	<b>COMMISSIONERS:</b>	<b>Knarr</b>

**NEW BUSINESS:**

**Verbal report of Sports Advisory Committee (SAC)** - Commissioner Doty spoke about the SAC meeting that he attended. One of the issues that was discussed were allocations for the Spring. The groups realize cooperation is much more productive than contention. There were a couple of issues that came up that Commissioner Doty wanted to talk about from the meeting. One issue that he brought forward is the issue of individual group and organizations giving back to the city by volunteering time or money. The issue is there is no plan or list of projects that could be taken on by a volunteer group. There could be different scenarios that include refurbishments, general repairs, or some kind of plan where people could volunteer. There is a want and a desire to give back to the community but what the volunteers are looking for is some kind of structure. There are people who would volunteer to do the grunt work and maybe we could over the next 6 months come up with some ideas that these volunteers can work on.

Greg Stull, a JUSA representative, spoke about people having a desire to contribute and help and what he believes Commissioner Doty would like to see facilitated is a wish list of tasks. Mr. Stull's suggestion is to extend it since there is an arsenal of workers who would like to help. Mr. Stull stated there needs to be a level of confidence and trust between the volunteers and the City.

Lee Day mentioned to the Commission that Councilman Lindsay had brought up a volunteer program at a previous City Council meeting. Lee Day seems to think there is always an issue with liability and remembers the teen program and thought if that had worked in the City in the past then could something work with adult volunteers.

Chairman Watts requested a tentative list be brought back in 90 days or 3 months of some volunteer opportunities that could be done within the City.

Director Calkins stated that he would like to have SAC and staff work together to develop some ideas that both SAC and staff could support and then bring those ideas back to the Commission.

**MATTERS PRESENTED BY STAFF:**

**Facebook/Social Media Marketing** - Superintendent Mike Kudron announced that the Parks and Recreation Department has just released a Facebook page and a Twitter account. He would like to encourage everyone to "Like us on Facebook and follow us on Twitter." The creation of these social media accounts will allow the Parks and Recreation department to be able to get out a lot of information very quickly. There has been no cost to the City to create

these accounts. The new Winter Activity Guide has been mailed to all residents this week and these social media programs are advertised in it, so hopefully residents will learn of this new feature.

**Dog Park Project Update** - Superintendent Mike Kudron gave an update on the Dog Park. City staff met with representatives of Southern California Edison (SCE) on Friday, October 21st, and requested authorization to place a dog park at Jean Woodard Park. There is a major easement that runs through this park. The primary location that was chosen is not in an easement therefore the City can move forward with this site. The secondary location is part of that easement so the secondary site is no longer an option. Staff will begin to move forward into developing plans for the primary site.

A statement of qualifications (SOQ) was issued for five park projects. These SOQ's are due by 5:30 p.m. on Wednesday December 7, 2011 and there is a voluntary site meeting on Monday, November 28, 2011 at 10 a.m. The five park projects include: Dog park, Hurless Barton Irrigation renovation, Design Wedding Lawn at Community Center, improvements to Amphitheater , and Master Plan Project at Vista Del Verde II.

Superintendent Kudron also spoke about the backstops at Jean Woodard Park that are in need of repair. The City has budgeted in the CIP \$40,000 to replace those backstops with new backstops. The backstops currently in place are made of wood and this is very expensive to maintain and to replace. After staff spoke with SCE, staff was informed that the City can replace the wood backstops with brand new chain link backstops.

Commissioner Memole asked for clarification as to what site was chosen for the Dog Park. Superintendent Kudron stated the primary site is the upper tier of Jean Woodard Park.

Director Calkins asked if the Commission wished to have a meeting in December. Chairman Watts said we would adjourn to the January meeting and it was agreed upon by the other Commissioners.

Director Calkins spoke about the Parks Commissioner selection process. The City Clerk will be coordinating with Council for interviews and hopefully by the January meeting there will be two new Commissioners.

Lee Day asked about the cost of a Dog Park. Director Calkins responded that there has not been a decision about the actual cost but \$30,000 has been set aside in the budget for this project.

**Commission Packet Distribution** - Superintendent Kudron asked if the Commission would be open to staff emailing the agenda instead of mailing the packets by US Postal Service. The consensus was that the Commission did not object and hard copies would be provided if specifically requested.

**MATTERS PRESENTED BY COMMISSION:** Commissioner Gorman gave an update of the City General Plan/Parks Master Plan consultant interview panel. There were four different

presentations that were given to the panel. One of the key things that Commissioner Gorman looked for was the value that these presenters put on the Parks and Recreation Commission. Director Calkins stated that early January a firm will be chosen for the General Plan and an agreement will be signed and in late January the firm will begin work. There will be a lot of outreach to the public and the various commissions regarding several topics.

Commissioner Bill Gorman then proceeded to talk about his time on the Commission and gave his farewell speech. He wished everyone well and said he may continue to stay around and participate in some areas of the City. Commissioner Doty also gave a farewell speech and recapped a couple of interesting meetings he had attended over the past 18 years. Commissioner Doty will stay involved and has some ideas of areas that need to be addressed throughout the City and he would like to stay on email rotation for Commission packets. Commissioner Knarr said this is an end of an era and admires the outgoing Commissioner's service to the community, not only in this group, but in others the Commissioners have participated in. Commissioner Knarr would like to thank Commissioner Gorman and Commissioner Doty for offering their wisdom and guidance. Commissioner Memole wanted to thank Commissioner Gorman for his honesty and Commissioner Doty for taking her under his wing and giving guidance and appreciates their help and service to the community.

Chairman Watts said it has been a privilege to have been an acquaintance of both Commissioner Gorman and Commissioner Doty.

Meeting adjourned 8:25 p.m. to January 19, 2012.